



ASPAN PAIN 2023  
July 13-July 16, 2023  
Sponsor Snapshot

Conference Overview:

- Exhibitor Set up:
  - Wednesday 7/12/2023 12:00 PM-5:00 PM
  - Thursday, 7/13/2023, 8:00 AM -5:00 PM
- Scheduled Program Break in Exhibit Hall
  - Friday, 7/14/2023, 10:10-10:30 AM
  - Friday, 7/14/2023, 2:40-3:00 PM
  - Saturday, 7/15/2023, 9:40-10:00 AM
  - Saturday 7/15/2023, 2:20-3:10 PM
- Exhibitor Tear Down
  - Sunday, 7/16/2023, 8:00 AM-12:00 PM
    - Please note, all exhibitors' empty boxes and crates will be stored offsite at EXPO and will be unavailable for early teardown. If you'd like to arrange an early tear down with EXPO, please feel free to do so (fees to be paid by sponsor).
- Black Out Times:
  - Thursday, 7/13/2023, 7:00 AM - 7:30 PM
  - Friday, 7/14/2023, 7:00 AM - 8:30 PM
  - Saturday, 7/15/2023, 7:00 AM - 6:00 PM; 8:00-9:30 PM

Deadlines:

- All Sponsors
  - Attendee names, company logo, and 50 word company bio due 6/15/2023
  - App instructions for your company listing are attached separately
- Bronze Level Sponsors and Higher
  - Banner Ad and Push Notifications Due 6/15/2023
    - For push notifications, please specify the day/time you would like the push sent via the app: 50 word maximum
    - Banner ad specs: 950 pixels wide by 380 pixels tall
- Gold Level Sponsors and higher
  - Printed Piece to include in meetings bags should be shipped to the hotel to arrive no later than Tuesday, 7/11/2023.
    - Ship to:  
Fontainebleau Miami Beach  
Attention: Michelle Byers-Robson 7/11/2023  
ASPAN/Amanda Cantillo  
4441 Collins Avenue



Miami Beach, FL 33140

- Diamond and Platinum Sponsors
  - See above deadlines for Banner ads, push notifications, and printed materials to include in meeting bags
  - Deadline to submit your eblast for board approval: 6/15/2023
    - Please specify the day/time you would like the eblast sent

#### Lab Instructions

- Lab Setup: Wednesday, July 12, 2023, 5:00 -8:00 PM
- Lab materials can be shipped to Fontainebleau and should arrive no later than Tuesday, July 11th, 2023.
  - Please be sure to label your lab materials LAB
  - Ship to:  
Fontainebleau Miami Beach  
Attention: Your Name and Arrival Date  
ASPAN/Amanda Cantillo  
4441 Collins Avenue  
Miami Beach, FL 33140
- FedEx Office closes at 5pm on weekdays. **ALL Lab materials** must be picked up for set up **before 5:00 PM, Wednesday July 12th, 2023. Lab set up is from 5:00 PM-8:00 PM on Wednesday July 12th, 2023.**
- The lab is a CME activity. Absolutely NO sales reps will be allowed in the lab for any reason.

See **Expo Instructions** for shipping your **exhibit materials**.

- AV order information can be found in the EXPO packet along with furnishings for your exhibit.
- Lead Retrieval Link coming soon!